



VALENTINES HIGH

“An Outstanding School” Ofsted

Cranbrook Road, Ilford, Essex IG2 6HX

Headteacher: Mr R Laws, BA (Hons)

Telephone: 020 8554 3608 Fax: 020 8518 2621

E-mail: mail@valentines-sch.org.uk

Web-site: www.valentines-sch.org.uk

Valentines High School is a highly successful mixed 11-19 school enjoying Leading Edge Status. In September 2011 Valentines became one of the first 100 Teaching Schools in the Country. **Ofsted has judged the school to be ‘Outstanding in all categories’**. Public examination results are excellent, placing Valentines in the top 100 schools for progress in the UK. We have a large and thriving sixth form, (nearly 400 students). Valentines is known for its high standards of pupil behaviour and orderly learning environment. The school is centrally located in the London Borough of Redbridge, with very good transport links to central and outer London.

Student Data and Progress Manager

LBR 8

36 hours x 47.67 weeks

A highly organised and self-motivated person is sought to take responsibility for the quality, accuracy and successful use of data held in the school. You will ensure the full strategic exploitation of the school's Management Information System (MIS) and support all the day-to-day requirements of managers and staff with respect to the use and provision of data.

You will provide analysis and reports on student performance and other data as required for parents, staff and the Leadership Team and support the use of data in specific school activities such as interventions and analysis of vulnerable groups.

Our preferred candidate will have knowledge and experience of SIMS Assessment Manager, a track record of successful data management and the ability to develop effective systems.

Application forms and further details are available via our website

www.valentines-sch.org.uk

Closing date: 4th January 2019 at 4:00pm

Valentines High School is committed to the safeguarding of Children.

Enhanced DBS checks will always be carried out on any new employees.