

# **VALENTINES HIGH SCHOOL PARENTS/CARERS & VISITORS CODE OF CONDUCT**



Last reviewed January 2017 for approval at the main governing body meeting March 2017.

Next review date January 2018

## Valentines High School – Parent/Carer & Visitors Code of Conduct

At Valentines High School we are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community. As a partnership, our parents will understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.

### Guidance

**As well as following the guidance set out in our Home-School Agreement, we expect parents, carers and visitors to:**

Respect the caring ethos of our school – “In Harmony Achieving Excellence”

- Understand that both teachers and parents need to work together for the benefit of their children.
- Demonstrate that **all** members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour.
- Seek to clarify a child’s version of events with the school’s view in order to bring about a peaceful solution to any issue.
- Correct own child’s behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour.
- Approach the school to help resolve any issues of concern.
- Avoid using staff as threats to admonish children’s behaviour.
- Any concerns you may have about the school must be made through the appropriate channels, which includes the school Complaints Procedure. By request, you can speak to the class teacher, in the first instance, Head of House or Leadership member linked to your child’s House so they can be dealt with fairly, appropriately and effectively for all concerned. If you are not happy with the outcome, you can also ask for a copy of the Complaints Procedure and follow the steps for a formal complaint. Do not **arrive to the school without a pre-arranged appointment, as the member of staff you would like to speak to may be engaged in a meeting, training or lesson.**
- When telephoning the school to speak to a member of staff it is likely that they will be busy and not able to take the call immediately. In some instances, a teacher may be teaching for 5 lessons and have break time and lunchtime duties to undertake. Please speak to a member of

the office staff who will do their best to assist you with your query or concern. If they are unable to do so the member of staff will contact you within 24 hours.

- Attend events on time. If you arrive late, admission to events may not be permitted.

**In order to support a peaceful and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:**

- Disruptive behaviour which interferes or threatens to interfere with the operation of an employee's office, office area or any other area of the school grounds including out of school time events.
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper.
- Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carer or pupil regardless of whether or not the behaviour constitutes a criminal offence.
- Damaging or destroying school property.
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook or other social sites.
- The use of physical and or verbal aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking and consumption of alcohol or other drugs whilst on school property.
- Dogs (apart from guide dogs) being brought on to school premises.

Should **any** of the above behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities and if necessary, even ban the offending adult from entering the school grounds.

We trust that parents and carers will assist our school with the implementation of this policy and we thank you for your continuing support of the school.