

## **POLICY FOR CHARGING FOR SCHOOL ACTIVITIES**

It was decided that in respect of charges to be made by the Authority the Governors would not waiver or reduce any of the charges (except in the case of London Borough of Redbridge Music Services – see No. 8 below). Where it is required to make charges they would be made as follows:

- 1 In accordance with the “Counter Terrorism and Security Act 2015” which places a duty on all schools to have due regard for the need to prevent people from being drawn into terrorism, our school ensures that all hirers are vetted through rigorous risk assessment and signed declaration. In addition, lettings involving Speakers or Speeches will be required to complete the Speakers Checklist Declaration (see Appendix 2) and our Lettings Officers are expected to stop any activity which they consider poses a risk of exposure to extremist views or radicalisation.
- 2 To levy the appropriate charges to parents in all board and lodging requirements on residential visits, other than those provided for by the Authority. In general parents would be requested to make voluntary contributions to allow trips to take place.
- 3 To levy charges for activities wholly or mainly outside school hours where appropriate.
- 4 To levy charges for pupils entering examinations where the school has not prepared pupils in that examination year or where a pupil fails to attend an examination without good reason.
- 5 To continue to charge parents for deliberate damage to school property for which their children are responsible.
- 6 To request a voluntary contribution from parents for school activities in school time which could only run if there is sufficient funding.
- 7 To charge for ingredients and materials needed for practical subjects where parents have indicated a wish to have the final product.
- 8 To levy a deposit against loss or damage for books, equipment and specialist fixtures used by students who are members of the school. This to be refunded if there is no loss or damage.
- 9 To charge full cost recovery of Music lessons provided by London Borough of Redbridge Music Services to parents. Full remission will be offered to:-
  - \* Pupil premium students Year 8 – Year 11 (maximum 2 instruments)
  - \* GCSE students (from time of option choices in Year 9 (maximum 2 instruments)
  - \* 50% discount for Year 7s.
- 10 It was agreed that the Headteacher had the authority to deal with cases of individual need which may merit remission of charges, as and when they arise.

Revised by the Headteacher. For approval at the meeting of the Finance & Resources Committee in January 2018 and at the Main Governing Body Meeting in March 2018.

Next revision due January 2019.

**VALENTINES HIGH SCHOOL**

**LETTINGS NOW CONTRACTED TO SCHOOL LETTINGS  
SOLUTIONS from 1/9/16**

**More information is available on the VHS website  
<http://valentines.schoolbookings.co.uk/>**